DENVER ACTORS FUND
Distribution Policy -- DAF Emergency Artists Relief Fund (“DEAR”)

Amended: March 30, 2020 by unanimous vote of the following Directors:
Chris Gibley, Penny Dwyer, Fletcher Woolsey, Kelli Lewis,
Gail Marie, Kenneth Moten, Elizabeth Scott-McKean

This Amended Distribution Policy shall apply to all applications received or reviewed after the date of amendment listed above.

In recognition of the unprecedented economic hardship for theater professionals across Colorado as a result of the COVID-19 pandemic, the Denver Actors Fund, by and through its Board of Directors, authorizes the distribution of DEAR funds in accordance with the following policy:

I. DEAR Funds Defined:

   A. DEAR Funds shall consist of an initial designation of $25,000.00 from the Denver Actors Fund as well as any additional funds from the Denver Actors Fund as designated by the board of directors at any point in the future; and of

   B. Any additional donations or grants specifically identified by the donor or grantor as DEARFunds.

II. Qualified Aid Recipients: The Denver Actors Fund, by and through its Executive Director, may distribute DEAR Funds in one-time disbursements of up to $250.00 to Qualified Aid Recipients who:

   A. Have resided in Colorado for at least six consecutive months immediately prior to applying for DEAR Funds;

   B. Were employed or contracted by a theater company as a theater professional (performer, designer, technician, stage manager, or similar) or theater adjacent professional (box office worker, house manager, administrative employee, theater arts educator, or similar) anywhere in Colorado; and who

   C. Are no longer employed or contracted in such capacity as a direct result of the COVID-19 pandemic; and who
D. Can verify they have incurred a loss of up to $250.00 as a result of no longer being employed or contracted in such capacity; and who;

E. Do not have ongoing, full-time work as an owner, officer, director, employee, or contractor for any public or private entity; and who

F. And who have not previously received DEARFunds from the Denver Actors Fund; and who

G. Have not served as Directors or Officers of the Denver Actors Fund at any time in the five years preceding their application for aid.

III. **Discretion to Deny Distribution:** The Denver Actors Fund will attempt to distribute DEAR Funds to all Qualified Aid Recipients on a first-come-first-serve basis for as long as there are DEAR Funds to distribute. However, the Denver Actors Fund reserves the right to decline any request for DEAR Funds at its sole discretion if the Executive Director determines that the requested distribution would be inconsistent with the mission and or values of the Denver Actors Fund.

IV. **Reporting:** The Executive Director shall provide a quarterly accounting of all DEAR funds distributions to the Board of Directors.

V. **Modification:** This distribution policy is subject to modification at any time and for any reason by a two-thirds vote of the board of directors for the Denver Actors Fund.