DENVER ACTORS FUND Distribution Policy DAF KINDNESS Fund ("KINDNESS")

Adopted: November 1, 2020, by unanimous vote of the following Directors: Chris Gibley, Penny Dwyer, Fletcher Woolsey, Kelli Lewis, Gail Marie, Kenneth Moten and Elizabeth Scott-McKean

In continued recognition of the unprecedented economic hardship for theater professionals across Colorado as a result of the COVID-19 pandemic, The Denver Actors Fund, by and through its Board of Directors, authorizes the distribution of new KINDNESS Funds in accordance with the following distribution policy:

I. KINDNESS Funds Defined:

- KINDNESS Funds shall consist of an initial designation of \$65,000 from the following sources:
 - A. \$30,000 from the Bonnie Cashin Foundation
 - B. \$25,000 from The Denver Actors Fund
 - C. \$10,000 from Mark and Maxine Rossman. As well as:
- Any additional funds from The Denver Actors Fund as designated by the board of directors at any point in the future. As well as:
- Any additional donations or grants specifically identified by the donor or grantor as KINDNESS Funds.
- II. Qualified Aid Recipients: The Denver Actors Fund, by and through its Executive Director, may distribute KINDNESS Funds to qualified recipients in recurring disbursements of \$100 per month for the life of The KINDNESS Fund, so long as The KINDNESS Fund remains solvent and the Qualifying Aid Recipient remains eligible according to the following requirements. Qualified Aid Recipients are defined as anyone who:
 - Is at least 18 years old on the date of application. And who ...
 - Has resided in Colorado for at least six consecutive months immediately prior to applying for KINDNESS Funds. And who ...
 - Has worked for a credible theater company operating in Colorado as a performer, designer, crew member, or in any other position actively involved in the artistic creation of a specific credible and identifiable play or musical opening on or after January 1, 2019. Or who...

- Was employed or contracted by a Colorado theater company in a theater-adjacent professional capacity (examples including, but not limited to: Box-office worker, house manager, administrative employee, theater-arts educator or similar) toward the making of a specific credible and identifiable theatrical play or musical opening on or after January 1, 2019. (A qualifying Colorado theater company is defined as a current member of the Colorado Theatre Guild.) And who ...
- Has not had a combined gross income from all sources, including unemployment, wages and compensation for services, averaging more than \$3,000 a month for the three months prior to application. And who ...
- Can demonstrate to have done one simple, **socially distanced**, non-remunerative act of kindness within the previous seven days of application. For the purposes of The Kindness Fund, an act of kindness will be generally defined as a good deed, an offer of help or specialized assistance to someone who needs but is not expecting it. (More examples here.) And who ...
- After initial approval of application, submits an email to The Denver Actors Fund at <u>denveractorsfund@gmail.com</u> for every subsequent month requesting an additional \$100 KINDNESS stipend (if funds remain available), along with a description of another qualifying Random Act of Kindness. And who ...
- Has not served as a Director or Officer of the Denver Actors Fund at any time in the five years preceding their application for aid.
- **III.** Dissolution: When The KINDNESS Fund is dissolved will be determined solely at the discretion of The Denver Actors Fund Board of Directors.
- IV. Discretion to Deny Distribution: The Denver Actors Fund will attempt to distribute KINDNESS Funds to all Qualified Aid Recipients on a first-come, first-served basis for as long as there are KINDNESS Funds to distribute. However, The Denver Actors Fund reserves the right to decline any request for KINDNESS Funds at its sole discretion if the Executive Director determines that the requested distribution would be inconsistent with the mission and or values of The Denver Actors Fund, or the spirit and intent of the KINDNESS Fund.
- V. Reporting: The Executive Director shall provide a quarterly accounting of all KINDNESS funds distributions to the Board of Directors.
- **VI.** Modification: This distribution policy is subject to modification at any time and for any reason by a two-thirds vote of the board of directors for The Denver Actors Fund.

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